



MITCHELL ELEMENTARY SCHOOL
3800 #5 Rd, Richmond BC V6X 2T7

Phone 604-668-6225 | Early Warning 604-668-6229

Website: mitchell.sd38.bc.ca

Principal/Directrice: Mme V. Carrière - Vice Principal/Directrice Adjointe: Ms.T. Norman



Newsletter 13 - January 9, 2026

Happy New Year, Firebird families! I hope you all enjoyed a good winter break, filled with time with family and friends. We are noticing that several of our students and staff are sick. Please make sure to keep your children at home if they are sick. This will help prevent the spread of illness and ensure that we all stay as healthy as possible.

Upcoming Events/ Important Dates

Jan. 14 - Universal Hot Lunch

Jan. 16 - PAC Meeting - 9 am

Jan. 26 - PRO-D - NO SCHOOL

Feb. 13 - PRO-D - NO SCHOOL

Feb. 16 - Family Day - NO SCHOOL

Feb. 17 - Lunar New Year

Feb. 17 - March 19 - Ramadan

Intent to Attend Forms (2026/2027)

Thank you to our families who have already returned the **green form** sent home on Thursday. If you have not yet returned it, please do so before January 16. Mitchell admin and the district will be using this information to create the best possible organization for next school year.

Are you curious to know more about Mitchell? Please go to our school website, where you'll find updates on our school goal and more at: mitchell.sd38.bc.ca

FIREBIRD CORNER

SCHOOL HOURS

CLASSES START: 8:45

RECESS: 10:10 - 10:25

LUNCH RECESS: 11:50 - 12:20

LUNCH BREAK: 12:20 - 12:42

CLASSES END: 2:45

OFFICE HOURS

8:00 AM - 4:00 PM



VISITORS TO THE SCHOOL

The main doors to the school remain unlocked during office hours from 8:00 – 3:15. Visitors are **required to check into the office** when entering the building. This is for everyone's safety. Thanks for your cooperation!



PARKING/TRAFFIC AT MITCHELL

This is a reminder to remain courteous and respectful in our parking lot.

Help keep our students safe by using the drop off zone for picking up and dropping off students only. Respect the 10km/h speed limit. Do not leave your car unattended in the drop-off zone or roundabout; if you need to come into the school, please park in a designated parking space at the west end of the school. Also, a reminder that there are no left turns permitted before and after school when leaving our parking lot. Thanks for your cooperation!



IN CASE OF ABSENCE OR LATE ARRIVAL

Please inform the school by telephone when your child will be late or absent due to illness or an appointment, etc.

Our Early Warning line - **604-668-6229** - is available 24 hours a day for parents to leave a message. Please clearly state your child's first and last name, division and reason for absence. If no prior notice of absence is received, we will call home to determine the reason for the absence. Students arriving after 8:45 a.m. are required to enter through the main doors and check-in at the office before going to class.



VOLUNTEER INTERPRETERS NEEDED

The Richmond School District is seeking individuals who are fluent in English and other languages to join our Volunteer Interpreter Team.

Help strengthen communication between schools and families by providing language

support during parent teacher conferences. Your involvement helps ensure every family feels welcomed and informed.

Training is provided.

All languages welcome.



To express your interest, please email your CV before January 16, 2026 to:
culturalinterpreters@sd38.bc.ca

MITCHELL ELEMENTARY SCHOOL

JANUARY 2026

HOT LUNCHES

DATE RESTAURANT

Fri, January 9th Pizza Hut
Mon, January 12th Olive Pasta
Fri, January 16th Just Poke
Mon, January 19th Sushi Lovers
Tue, January 20th Fusion Feast Pizza
Thu, January 22nd Fukuroku
Tue, January 27th Fusion Feast Pizza
Fri, January 30th White Spot

REMINDERS:

ORDERS ARE DUE 1 WEEK PRIOR TO HOT LUNCH DATE