



Mitchell Elementary Parent Advisory Council (PAC) 2024-2025 Meeting #2 – Agenda

Date	2024-11-15
Time	8:45 AM
Location	Mitchell School Staff Room

A. Welcome

- a. Reminder of Meeting Rules and Etiquette Guidelines
- b. Approval of 2024-10-17 Meeting #1 Minutes
- c. Approval of 2024-11-15 Meeting #2 Agenda

B. Introduction

- a. Mitchell PAC's first official Coffee Morning PAC Meeting

C. Topics for Discussion

- a. Rescheduling of December PAC Meeting
 - i. Admin to confirm date
- b. Fall Movie Night – 2024-11-01
 - i. Last minute venue change – moved from school gym to school library, due to rental booking
 1. Lesson learned – Verify rental booking with school district
 - ii. Concession – Too many pizzas (16 ordered)
 1. Lesson learned – Order 8-10 pizza max.
 - iii. Streaming site access – Poor connectivity via AirPlay
 1. Lesson learned – Test wifi connection and streaming earlier in the week to verify viability

D. Report from the Treasurer

- a. Overview of Statement of Account to be presented @ December meeting

Please feel free to contact Mitchell PAC for any questions/concerns/ideas.

e-mail: MitchellElementaryPAC@outlook.com

Facebook: www.facebook.com/MitchellElementaryPAC

E. Fundraising

- a. Hot Lunch Program (Munch-a-Lunch)
 - i. Hot Lunch Coordinator to provide update
- b. Treat Days (Munch-a-Lunch)
 - i. Final Treat Day for 2024 was 2024-11-06
 - ii. Treat Days to return after Spring Break
- c. Hot Chocolate Sales
 - i. Every Wednesday after school
 - 1. Cost \$2 per cup (with or without marshmallows)
- d. Movie Nights
 - i. Fall Movie Night – Completed 2024-11-01
 - ii. Spring Movie Night – Schedule
 - iii. Year-End Movie Night – Schedule
- e. Purdy's Fundraising Campaign
 - i. Funds to go towards Grade 6 & 7 Camp Jubilee costs
- f. Passive Fundraising
 - i. Mabels Labels
 - ii. Return-It Depot Bottle Return Kiosk

F. Canadian Parents for French (CPF)

- a. To be announced at meeting

G. Richmond District Parents Association (RDPA)

- a. To be announced at meeting

H. Reports from Admin

- a. To be announced at meeting

I. Open Discussion / Q&A

J. Dismissal

- a. Thank You to all parents who were able to attend! We hope to see you again 😊
- b. Next meeting date TBA

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