



**Mitchell Elementary Parent Advisory Council (PAC)
2023-2024 Meeting #4 – Minutes**

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|-----------------|------------------|
| Date | Tue 13Feb2024 |
| Time | 6:00pm to 7:00pm |
| Location | Virtual (ZOOM) |

A. Welcome

- a. Reminder of Meeting Rules and Etiquette Guidelines
- b. Approval of 12Dec2023 Meeting #3 Minutes
- c. Approval of 13Feb2024 Meeting #4 Agenda

B. Topics for Discussion

- a. Upcoming Library Events
 - i. Scholastic Book Fair (26Feb to 01Mar) – parent volunteers needed
 - ii. Games Club – looking for funding or board game donations
 - iii. Email for donation
 - iv. PAC to look at to donate
- b. Morning Coffee Meetup with PAC
 - i. Next Coffee Meetup rescheduled to Fri 01Mar
 1. Resched - PAC to send email Mar 01 –email inform Helen
- c. Spring Movie Night (Fri 12Apr)
 - i. Movie suggestions - post spring break
 1. What movie - input from last movie comment
 - ii. Concession suggestions
 1. What to sell – pizza popular with kids
 2. Like the kids were able to get food
 3. Broke even - how much/keep better track of \$\$
 - iii. Communications out early so we can get pre orders
 - iv. Tweaking – attendance was good
 - v. Streaming issues wifi/internet issues

C. Report from the Treasurer

| | |
|---------------------------|-------------|
| Gaming Account Balance | \$5,024.43 |
| Operating Account Balance | \$14,142.84 |

| MunchaLunch Revenue | MunchaLunch Expenses | MunchaLunch Profit |
|---------------------|----------------------|--------------------|
| \$20,841.49 | \$11,517.54 | \$9,323.95 |

Please feel free to contact Mitchell PAC for any questions/concerns/ideas.

e-mail: MitchellElementaryPAC@outlook.com

Facebook: www.facebook.com/MitchellElementaryPAC

D. Fundraising

- a. Hot Lunch Program (Munch-a-Lunch) - Status report from Hot Lunch Coordinator
 1. Parents are helping
 - ii. March Hot Lunch Dates: opening this Saturday after Friday
 1. 01Mar – A&W
 2. 08Mar – Olive Pasta
 3. 14Mar – Pizza Hut
 - iii. Top profit lunches: Fukuroku and Pizza Hut (profit around \$500 per date)
 1. Pizza Hut on menu monthly
 2. Fukuroku on menu every 6 weeks (approx)
 - iv. Low orders for Taco Del Mar and Pita Pit
 - a. Cutting out for now
 2. Not continuing with these restaurants for remainder of school year
 - v. Restaurant suggestions for next school year
 - a. VR looking at other places to order for next year
- b. Hot Chocolate Sales – ongoing through to Spring Break
 1. Wednesday doing well
 - ii. TCBY suggested for after-school sales starting after Spring Break
 1. Instead of Treat Day ordering, so that Hot Lunch will be every Friday
 - a. Bulk order to have on hand and can sell anytime
 - b. Need more parent volunteer - Wednesday pre orders
 - c. Every other week first starting April then make weekly depending on popularity
 - iii. Grade 7 volunteers for after-school sales
- c. Cookies - touch base but seems like its not doable sizing and pricing

E. Canadian Parents for French (CPF)

- a. No updates
- b. PAC keep an eye for during spring break

F. Richmond District Parents Association (RDPA)

- a. No February meeting, as PAC101 was held in its place
- b. For Richmond Families: Connect & Learn
 - i. A Conversation for Families about Digital Well Being and Mental Health
 1. Tue 20Feb @ 0900 – Grauer Elementary School Library
 - ii. Beyond Behaviours: When Is It More? What it Looks Like Ages 9-12 years
 1. Tue 05Mar @ 0900 – McNeely Elementary School Library
 2. Tue 12Mar @ 0900 – Grauer Elementary School Library
- c. SD38 x Exploitation Education Institute: Consent Education for Teens
 - i. Wed 28Feb – Virtual parent presentation

G. Reports from Admin

- a. TBA @ meeting
- Mme Val will send powerpoint

H. Open Discussion / Q&A

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- a. Community grant thru Richmond - volunteer needed. Celebration ie. Spring carnival till Dec. 31 - next school year to use
 - i. Welcome back parents next school year
 - b. **Track and field – district to slot in – spring sometime in May will get notified beginning of april**
 - c. **Vancouver sun run - April 15 registration**
 - d. Volunteer scholastic fare
- I. **Dismissal**
- a. Thank You to all parents who were able to attend! We hope to see you again ☺
 - b. Next meeting date Tue 12Mar2024