



**Mitchell Elementary Parent Advisory Council (PAC)
2023-2024 Meeting #4 – Agenda**

Date	Tue 13Feb2024
Time	6:00pm to 7:00pm
Location	Virtual (ZOOM)

A. Welcome

- a. Reminder of Meeting Rules and Etiquette Guidelines
- b. Approval of 12Dec2023 Meeting #3 Minutes
- c. Approval of 13Feb2024 Meeting #4 Agenda

B. Topics for Discussion

- a. Upcoming Library Events
 - i. Scholastic Book Fair (26Feb to 01Mar) – parent volunteers needed
 - ii. Games Club – looking for funding or board game donations
- b. Morning Coffee Meetup with PAC
 - i. Next Coffee Meetup rescheduled to Fri 01Mar
- c. Spring Movie Night (Fri 12Apr)
 - i. Movie suggestions
 - ii. Concession suggestions

C. Report from the Treasurer

Gaming Account Balance	<i>TBA @ Meeting</i>
Operating Account Balance	<i>TBA @ Meeting</i>

MunchaLunch Revenue	MunchaLunch Expenses	MunchaLunch Profit
<i>TBA @ Meeting</i>	<i>TBA @ Meeting</i>	<i>TBA @ Meeting</i>

D. Fundraising

- a. Hot Lunch Program (Munch-a-Lunch) - Status report from Hot Lunch Coordinator
 - i. March Hot Lunch Dates:
 - 1. 01Mar – A&W
 - 2. 08Mar – Olive Pasta
 - 3. 14Mar – Pizza Hut
 - ii. Top profit lunches: Fukuroku and Pizza Hut (profit around \$500 per date)
 - 1. Pizza Hut on menu monthly
 - 2. Fukuroku on menu every 6 weeks (approx)
 - iii. Low orders for Taco Del Mar and Pita Pit
 - 1. Not continuing with these restaurants for remainder of school year

Please feel free to contact Mitchell PAC for any questions/concerns/ideas.

e-mail: MitchellElementaryPAC@outlook.com

Facebook: www.facebook.com/MitchellElementaryPAC

- iv. Restaurant suggestions for next school year
 - b. Hot Chocolate Sales – ongoing through to Spring Break
 - i. TCBY suggested for after-school sales starting after Spring Break
 - 1. Instead of Treat Day ordering, so that Hot Lunch will be every Friday
 - ii. Grade 7 volunteers for after-school sales
- E. Canadian Parents for French (CPF)**
 - a. *TBA @ Meeting*
- F. Richmond District Parents Association (RDPA)**
 - a. *TBA @ Meeting*
- G. Reports from Admin**
 - a. *TBA @ meeting*
- H. Open Discussion / Q&A**
- I. Dismissal**
 - a. Thank You to all parents who were able to attend! We hope to see you again 😊
 - b. Next meeting date Tue 12Mar2024

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