



Mitchell Elementary Parent Advisory Council (PAC) 2023-2024 Meeting #3 – Minutes

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|-----------------|------------------------------|
| Date | Tue 12Dec2023 |
| Time | 6:00pm to 7:00pm |
| Location | Mitchell Elementary (onsite) |

A. Welcome

- a. Reminder of Meeting Rules and Etiquette Guidelines
- b. Approval of 14Nov2023 Meeting #2 Minutes
- c. Approval of 12Dec2023 Meeting #3 Agenda

B. Topics for Discussion

- a. Winter Concert Raffle
 - i. Raffle sales end Friday, December 15th
 - ii. Prizes
 1. 12 VIP seats @ Winter Concert
 2. Spirit Wear
 3. Donated prizes
 4. chocolate
- b. Morning Coffee Meetup with PAC
 - i. Friday, December 15th from 8:45am to 9:15am in the school gym
 - ii. Opportunity to meet and greet with Mitchell families – All are welcome!
 - iii. Sign up sheet
- c. PAC Open Positions
 - i. Members-at-Large
 1. Shall assume responsibilities and duties as directed by the Chairperson (after consultation with the Executive)
 - ii. Grad Parent Representative
 1. Parent of Grade 7 student to act as liaison between Grade 7 parents, Rosalie Kayla Ortiz, teachers and Mitchell PAC
- d. Winter Movie Night
 - i. Friday, January 12th – doors open @ 5:30PM, show starts @ 6:00PM
 - ii. Suggested movie: Abominable
 - iii. Ticketing – Toonie Movie Night (tickets to be sold at the door)
 - iv. Concession: Pizza by the slice, candy bags (using donated candy from October)
 - v. Parents must stay with their kids
 - vi. Teacher – Mr. Narbett

Please feel free to contact Mitchell PAC for any questions/concerns/ideas.

e-mail: MitchellElementaryPAC@outlook.com

Facebook: www.facebook.com/MitchellElementaryPAC

C. Report from the Treasurer

| | |
|---------------------------|------------|
| Gaming Account Balance | \$5,744.43 |
| Operating Account Balance | \$7,542.60 |

| MunchaLunch Revenue | MunchaLunch Expenses | MunchaLunch Profit |
|---------------------|----------------------|--------------------|
| \$12,676.69 | \$6,275.90 | \$6,400.79 |

D. Fundraising

- a. Hot Lunch Program (Munch-a-Lunch) - Status report from Hot Lunch Coordinator
- b. Hot Chocolate Sales – ongoing through to Spring Break
- c. Passive Fundraising (to be added to all Mitchell PAC communications as “Ongoing Fundraising Options”)
 - i. Mabels Labels
 - ii. Return-It Depot Bottle Return Kiosk

E. Canadian Parents for French (CPF)

- a. Dites-le en video contest (open 16Oct to 19Nov) winners to be announced on December 18th
- b. CPF open to working with PAC and school for cultural event (carnivale maple man 09Feb)

F. Richmond District Parents Association (RDPA)

- a. TBA @ Meeting
- b. PAC 101 in Feb (in person)
- c. 05Dec23: MyEd app. Complaints from parents not working. Traffic issues from all schools

G. Reports from Admin

- a. TBA @ meeting

H. Open Discussion / Q&A

I. Dismissal

- a. Thank You to all parents who were able to attend! We hope to see you again ☺
- b. Next meeting date Tue 16Jan2023

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