



# MITCHELL ELEMENTARY SCHOOL

3800 #5 Rd, Richmond BC V6X 2T7  
Phone 604-668-6225 | Early Warning 604-668-6229  
Website: mitchell.sd38.bc.ca | Twitter: @MFirebirds  
Principal/Directrice: Mme V. Carrière Vice Principal/Directeur Adjoint: Mr. K. Narbett



## NEWSLETTER #2

September 14, 2023



### MEET THE STAFF

Please join us on **Thursday, Sept. 21,**

**2023 from 5-6 pm** for our “Meet the Staff” event. You will be invited to meet your child(ren)’s teacher(s) from 5:00 to 5:40, when the classrooms will be open. At 5:45, we will invite everyone in the gym for a quick “meet and greet” with the administration and the whole staff. We hope to see all of you there!

### STAFFING UPDATE

We are pleased to welcome a number of new staff members who have joined our team in the past week:

- Ms. Mona Shum (EA)
- Ms. Zakiyyah Dean (EA)
- Ms. Nicole Weaver-Steeves (EA)
- Ms. Kristina Uyeda

### UNFILLED POSITIONS

We currently still have one unfilled teaching position (Div. 6, grade 4/5). We are working with the district to fill this position as soon as possible. We will inform division 6 families once the position is filled. We are very thankful for your patience. In the meantime, we would like to thank **Mr. Emmanuel Thilliaipalam** and **Ms. Danqi Shao** who have filled in for division 6 this week.

We are also saying goodbye to Mr. Baines who accepted a full-time TOC position with the district. We are working with the district to fill this Resource and prep position as soon as possible.

### TERRY FOX RUN

This year, we will do our school-wide Terry Fox Run on **Wednesday, September 20 from 1:30 to 2:30**. If you wish to donate to the Terry Fox Foundation, donations can be made through the school on Cash Online or by sending your child to school with a loonie or toonie any time next week. For more information about the Terry Fox Foundation, please go to: <https://terryfox.org/>



### WEST COAST RECESS AND LUNCH

Just a reminder that children at Mitchell will be going outside rain or shine during recess and lunch breaks. We believe that being able to go outside, breathe lots of fresh oxygen and move around is very good for children’s well-being and ability to learn. A well-known Norwegian quote tells us “There is no bad weather, only bad clothing.” With this in mind, please make sure your child has adequate clothing for outside, even in the rain. Please provide them with a change of socks and shoes, rainproof coat with hood or hat and possibly an umbrella.



### MEDICATION AT SCHOOL

If your child has any allergies or medical conditions that require him/her to be given *prescribed* medication at school, please ensure you complete a Request for Administration of Medication form and return it, along with the medication, to the school office. Thank you for working with us to ensure the health and safety of our students.



**ALLERGY ALERT:** Please be aware that Mitchell School has many students with severe, life-threatening food allergies. Some classrooms may be designated nut free in order to protect the health of these students. Please help us limit the nut products entering our school overall, as the impact on a student can happen anywhere in the school. If at all possible, please do not send food to school containing nuts.

### EARLY WARNING, ABSENCES, AND LATE ARRIVALS

Please inform the school by telephone when your child will be late or absent due to illness or an appointment, etc. Our Early Warning line - **604-668-6229** - is available 24 hours a day for parents to leave a message. Please clearly state your child’s first and last name, division and reason for absence. If no prior notice of absence is received, we will call home to determine the reason for the absence. Students arriving after 8:45 a.m. are required to enter through the main doors and check-in at the office before going to class.



### STUDENT PACKAGE OF FORMS:

By now, you should have received a package from the office with important forms for





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you to fill. **Thank you so much to Firebirds families for being so quick to return these forms!** If you have not yet returned them, please return these forms to your classroom teacher as soon as possible.

### MEDICAL CONDITIONS/ALLERGIES

If your child has a new medical condition or allergies (or a new EpiPen prescription) that the school is not aware of, please enter this information on the pink Medical Verification Form (find in package) AND contact the office as soon as possible to let us know at 604-668-6225.

### PARKING LOT SAFETY



Please help keep our students safe by using the drop off zone for picking up and dropping off students only. We are working with our district team to get proper signage in place. **Please do not leave your car unattended in the drop off zone or roundabout;** if you

need to come into the school, please park in a designated parking space at the west end of the school. Also, a reminder to parents that there are **no left turns permitted before and after school when leaving our parking lot.** Thanks for your cooperation!



- Sept. 21 Meet the Staff Night
- Sept. 22 Non-Instructional Day (School Closed)**
- Sept. 29 **Orange Shirt Day**
- Oct. 2 Holiday – School Closed**
- Oct. 9 Thanksgiving – School Closed**
- Oct. 13 Picture Day
- Oct. 31 Halloween
- Nov. 2 Photo Retakes Day

### NON-INSTRUCTIONAL DAY

There will be a non-instructional day on **Friday, September 22.** School will be closed that day as staff engage in (un)learning about Indigenous Education and ways to decolonize our educational practices.



### NATIONAL DAY FOR TRUTH AND RECONCILIATION

**September 30<sup>th</sup>** has been named the National Day for Truth and Reconciliation by the federal government of Canada. Please note that all

schools will be closed on Monday, October 2 in lieu of September 30. All students and staff are encouraged to wear orange shirts on **Friday, September 29.**

### SCHOOL HOURS 2023-2024

Classes Start	8:45 a.m.
Recess	10:10 – 10:25 a.m.
Lunch	11:50 – 12:42 p.m.
School ends	2:45 p.m.



### MITCHELL STAFF 2023-2024

Ms. Mathers	Gr. 6/7
Mme Murray	Gr. 6/7 EFI
Ms. Li	Gr. 6/7
Mr. Genge	Gr. 5/6
Mme Rachael	Gr. 4/5 EFI
TBD	Gr. 4/5
Ms. Wyatt	Gr. 4/5
Mme Chang Dar Woon	Gr. 3/4 EFI
Mme Dewji	Gr. 2/3 EFI
Ms. Lau	Gr. 2/3
Mrs. House	Gr. 2/3
Mme Watson	Gr. 1/2 EFI
Ms. Sunstrum	Gr. 1/2
Mme Sandhu	Gr. K/1 EFI
Mme Szeto	Gr. K/1 EFI
Mrs. Wang	Gr. K/1
Ms. Yip	Gr. K/1
Ms. Fedoruk	Library
Mrs. Bansal	Resource
Mr. Hirayama	Resource
Ms. Kullman	Resource
Mme Billinger	Resource
Ms. Ibbott	Resource
Mr. Wiens	Band/Music
Mr. Juric	Counsellor
Ms. Klassen	Speech and Language
Mrs. Elshafi	Settlement Worker
Mme Azoun	Education Assistant
Mrs. Edwards	Education Assistant
Ms. Graham	Education Assistant
Ms. Griffith	Education Assistant
Ms. Willms	Education Assistant
Ms. Rizwan	Education Assistant
Ms. Virk	Education Assistant
Mrs. White	Education Assistant
Ms. Dash	Education Assistant
Ms. Chuang	Education Assistant
Ms. McMillan	Education Assistant
Ms. Mehat	Education Assistant
Ms. Shum	Education Assistant
Ms. Weaver-Steeves	Education Assistant
Ms. Dean	Education Assistant
Ms. Virk	Noon Hour Supervisor
Ms. Johal	Noon Hour Supervisor
Ms. Uyeda	Noon Hour Supervisor
Mr. Rimando	Custodian
Mr. Lopez	Custodian
Ms. Au	Custodian (mornings)



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### VISITOR INFO

#### VISITORS TO THE SCHOOL

The main doors to the school remain unlocked during office hours from 8:00 – 4:00. Visitors are required to check into the office when entering the building. Thanks for your cooperation!