



MITCHELL ELEMENTARY SCHOOL

3800 #5 Rd, Richmond BC V6X 2T7
Phone 604-668-6225 | Early Warning 604-668-6229 | Fax 604-668-6223
Website: mitchell.sd38.bc.ca | Twitter: @MFirebirds
Principal/Directrice: Mme V. Carrière Vice Principal/Directeur Adjoint: Mr. K. Narbett



NEWSLETTER #1

September 8, 2023



Welcome back to another exciting year at Mitchell Elementary! We'd like to thank our incredible parent community for your support in getting

the students ready for a successful return to school. We're looking forward to a fun-filled and rewarding year! Mme Val (Principal) and Mr. Narbett (Vice-Principal) have enjoyed getting to know Mitchell students and staff this week and are looking forward to meeting more families!

STAFFING UPDATE

We are pleased to welcome a number of new and returning staff members who have joined or rejoined the Mitchell team this year:

- Mr. Andrew Genge (Gr. 5/6)
- Mme Rachael Taub (EFI Gr. 4/5)
- Ms. Anita Lau (Gr. 2/3)
- Mme Carlie Billinger (Resource)
- Ms. Amanda Sunstrum (Gr. ½)
- Mr. Greg White (EFI Gr. 6/7 Fridays)
- Ms. Lianna Dash (EA)
- Ms. Joyce Cheung (EA)

UNFILLED POSITIONS

We currently still have one unfilled teaching position (Div. 6, grade 4/5). We are working with the district to fill this position as soon as possible. We will inform division 6 families once the position is filled. In the meantime, we would like to thank **Mr. Greg White** and **Mr. Leo Cheng** who have filled in for division 6 this week.

We also have 3 EA positions that we are working with the district to fill as soon as possible.



WEST COAST RECESS AND LUNCH

Just a reminder that children at Mitchell will be going outside rain or shine during recess and lunch breaks. We

believe that being able to go outside, breathe lots of fresh oxygen and move around is very good for children's well-being and ability to learn. A well-known Norwegian quote tells us "There is no bad weather, only bad clothing." With this in mind, please make sure your child has adequate clothing for outside, even in the rain. Please provide them with a change of socks and shoes, rainproof coat with hood or hat and possibly an umbrella.



MEDICATION AT SCHOOL

If your child has any allergies or medical conditions that require him/her to be given *prescribed* medication at school, please ensure you complete a Request for Administration of Medication form and return it, along with the medication, to the school office. Thank you for working with us to ensure the health and safety of our students.



ALLERGY ALERT: Please be aware that Mitchell School has many students with severe, life-threatening food allergies. Some classrooms may be designated nut

free in order to protect the health of these students. Please help us limit the nut products entering our school overall, as the impact on a student can happen anywhere in the school. If at all possible, please do not send food to school containing nuts.

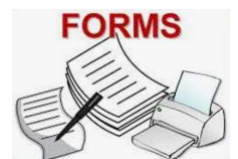
EARLY WARNING, ABSENCES, AND LATE ARRIVALS

Please inform the school by telephone when your child will be late or absent due to illness or an appointment, etc. Our Early Warning line - **604-668-6229** - is available 24 hours a day for parents to leave a message. Please clearly state your child's first and last name, division and reason for absence. If no prior notice of absence is received, we will call home to determine the reason for the absence. Students arriving after 8:45 a.m. are required to enter through the main doors and check-in at the office before going to class.



STUDENT PACKAGE OF FORMS:

Today, you should have received a package from the office with important forms for you to fill. Please return these forms to your classroom teacher as soon as possible. Please note that some forms are double-sided! It is possible that the forms have not yet been sent by your child's teacher. If that is the case, they will be sent early next week.



MEDICAL CONDITIONS/ALLERGIES

If your child has a new medical condition or allergies (or a new EpiPen prescription) that the school is not aware of, please enter this information on the pink Medical Verification Form (find in package) AND contact the office as soon as possible to let us know at 604-668-6225.



MITCHELL ELEMENTARY SCHOOL

3800 #5 Rd, Richmond BC V6X 2T7
Phone 604-668-6225 | Early Warning 604-668-6229 | Fax 604-668-6223
Website: mitchell.sd38.bc.ca | Twitter: @MFirebirds
Principal/Directrice: Mme V. Carrière Vice Principal/Directeur Adjoint: Mr. K. Narbett



NEWSLETTER #1



PARKING LOT SAFETY

Please help keep our students safe by using the drop off zone for picking up and dropping off students only. We are working with our district team to get proper signage in place. **Please do not leave your car unattended in the drop off zone or roundabout;** if you need to come into the school, please park in a designated parking space at the west end of the school. Also, a reminder to parents that there are **no left turns permitted before and after school when leaving our parking lot.** Thanks for your cooperation!



Please save the date for our "Meet the Staff" Night, which will be held on September 21, from 5:00 pm to 6:00 pm! More details will be coming out soon. In the meantime, let us introduce our team:

MITCHELL STAFF 2023-2024

Ms. Mathers	Gr. 6/7
Mme Murray	Gr. 6/7 EFI
Ms. Li	Gr. 6/7
Mr. Genge	Gr. 5/6
Mme Rachael	Gr. 4/5 EFI
TBD	Gr. 4/5
Ms. Wyatt	Gr. 4/5
Mme Chang Dar Woon	Gr. 3/4 EFI
Mme Dewji	Gr. 2/3 EFI
Ms. Lau	Gr. 2/3
Mrs. House	Gr. 2/3
Mme Watson	Gr. 1/2 EFI
Ms. Sunstrum	Gr. 1/2
Mme Sandhu	Gr. K/1 EFI
Mme Szeto	Gr. K/1 EFI
Mrs. Wang	Gr. K/1
Ms. Yip	Gr. K/1
Ms. Fedoruk	Library
Mrs. Bansal	Resource
Mr. Hirayama	Resource
Ms. Kullman	Resource
Mme Billinger	Resource
Mr. Baines	Resource + PE
Ms. Ibbott	Resource
Mr. Wiens	Band/Music
Mr. Juric	Counsellor
Ms. Klassen	Speech and Language
Mrs. Elshafi	Settlement Worker
Mme Azoun	Education Assistant
Mrs. Edwards	Education Assistant
Ms. Graham	Education Assistant
Ms. Griffith	Education Assistant
Ms. Willms	Education Assistant
Ms. Rizwan	Education Assistant
Ms. Virk	Education Assistant
Mrs. White	Education Assistant
Ms. Dash	Education Assistant
Ms. Chuang	Education Assistant
Ms. McMillan	Education Assistant
Ms. Mehat	Education Assistant
Ms. Virk	Noon Hour Supervisor
Ms. Johal	Noon Hour Supervisor
Mr. Rimando	Custodian
Mr. Lopez	Custodian
Ms. Au	Custodian (mornings)



- Sept. 21 Meet the Staff Night
- Sept. 22 Non-Instructional Day (School Closed)
- Sept. 29 Orange Shirt Day
- Oct. 2 Holiday – School Closed
- Oct. 9 Thanksgiving – School Closed
- Oct. 13 Picture Day
- Oct. 31 Halloween
- Nov. 2 Photo Retakes Day

NON-INSTRUCTIONAL DAY

There will be a non-instructional day on **Friday, September 22.** School will be closed that day as staff engage in (un)learning about Indigenous Education and ways to decolonize our educational practices.



NATIONAL DAY FOR TRUTH AND RECONCILIATION

September 30th has been named the National Day for Truth and Reconciliation by the federal government of Canada. Please note that all

schools will be closed on Monday, October 2 in lieu of September 30. All students and staff are encouraged to wear orange shirts on **Friday, September 29.**

SCHOOL HOURS 2023-2024

- Classes Start 8:45 a.m.
- Recess 10:10 – 10:25 a.m.
- Lunch 11:50 – 12:42 p.m.
- School ends 2:45 p.m.





MITCHELL ELEMENTARY SCHOOL

3800 #5 Rd, Richmond BC V6X 2T7

Phone 604-668-6225 | Early Warning 604-668-6229 | Fax 604-668-6223

Website: mitchell.sd38.bc.ca | Twitter: @MFirebirds

Principal/Directrice: Mme V. Carrière Vice Principal/Directeur Adjoint: Mr. K. Narbett



NEWSLETTER #1

VISITOR INFO

VISITORS TO THE SCHOOL

The main doors to the school remain unlocked during office hours from 8:00 – 4:00. Visitors are required to check into the office when entering the building. Thanks for your cooperation!