



MITCHELL ELEMENTARY SCHOOL

3800 #5 Rd, Richmond BC V6X 2T7

Phone 604-668-6225 | Early Warning 604-668-6229

Website: mitchell.sd38.bc.ca

Principal/Directrice: Mme V. Carrière - Vice Principal/Directrice Adjointe: Ms.T. Norman



Newsletter 16 - January 30, 2026

Hello, Firebird families! And just like that, January is over! As we enter February and all the special events that come with it, I am taking this opportunity to encourage everyone to engage in acts of kindness at home and in our community. Pink shirt day will be a wonderful occasion to talk about kindness! February is also: Black History Month, Lunar New Year and the beginning of Ramadan. What wonderful occasions to remind ourselves of the richness of diversity in our community and how grateful we are at Mitchell to be able to learn about, embrace, and celebrate various cultures!

Upcoming Events/ Important Dates

Feb. 4 - Global Play Day

Feb. 6 - Olympics Day - Dress in the colours of your team/country!

Feb. 10 - PAC Meeting at 6PM

Feb. 12 - Plaid Day - Carnaval Parade at 10:30 --- all are welcome!

Upcoming Events/ Important Dates (part 2!)

Feb. 13 - PRO-D - NO SCHOOL

Feb. 16 - Family Day - NO SCHOOL

Feb. 17 - Lunar New Year

Feb. 17 - March 19 - Ramadan

Feb. 23 -27 – Scholastic Book Fair

Feb. 26 – Pink Shirt Day

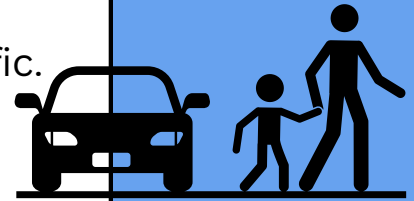
Feb. 25 & 26 – Early dismissal at 1:45

Are you curious to know more about Mitchell? Please go to our school website, where you'll find updates on our school goal and more at: mitchell.sd38.bc.ca

Pick-Up/Drop-Off Reminders

Let's all work together to keep our students safe! Please follow these rules to ensure smooth pick-ups and drop-offs for everyone:

- Do NOT double park. This creates congestion and traffic.
- If you need to park, use a parking space.
- Go slow! 10km/h.
- Do NOT park in the traffic circle. You can stop to do a very quick drop-off only.
- Pedestrians have priority at the crossing. Politely and patiently wait.
- Dismount and walk bicycles and e-scooters when entering the parking lot and on school sidewalks.
- Walk in designated areas (pathways, sidewalks, crosswalks).
- Be polite, courteous and respectful at all times.



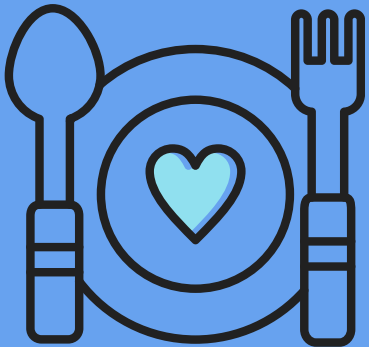
Thank you for your cooperation.

Universal Hot Lunch

The Richmond School District has given the go-ahead for all students to receive a hot lunch on the following upcoming dates:

- Feb. 18
- March 4 & 11;
- April 1 & 15;
- May 6 & 20;
- June 3 & 17

We encourage all families to participate. We will provide more details about ordering and deadlines as soon as we receive them. We wish to thank the Richmond School District for providing us with this wonderful opportunity to feed all our students.





Updated Procedures for Volunteers/Volunteer Drivers

All SD38 schools will now require all driver volunteers to complete a Criminal Record Check (CRC). Other volunteers may be required by school administration to complete a CRC, depending on the nature of the volunteering activity, including chaperoning field trips. This is a simple procedure and can be completed online. It takes 5-10 minutes. Teachers will provide families with a QR code and our organization's code when families need to complete this.

We will also ask volunteers to provide the following information to the office:

- Completed volunteer form
- Copy of CRC completion confirmation email
- Copy of proof of insurance (for drivers only)
- Admin will continue to complete a driver's licence check (for drivers only)

CRC's are valid for 2 calendar years.

District volunteer forms are valid for one school year.

Parents/guardians with several children attending Mitchell only need to complete their CRC/volunteer form once.

We thank you for your understanding and cooperation as we implement these important safety guidelines at Mitchell. We are very appreciative for all our volunteers and are looking forward to more fun field trips.

Ministry Learning Survey

During the months of January to April, School District #38 is participating in the 2026 Ministry of Education Electronic Anonymous Student Learning Survey Project in cooperation with all other school districts throughout the province.

Parents/Guardians/Caregivers can complete the online Anonymous Student Learning Surveys any time before May 1st, 2026, providing immediate results to the school and the district.

To complete the survey:

1. Go to any computer that has an up-to-date internet browser access at home, work, or school.
2. Go to www.bced.gov.bc.ca/sat_survey/access.htm
3. Under the section Direct Access – no logon number required select:
 - **District: Richmond - SD38**
 - **School: Mitchell Elementary**
 - **Language: the language of your choice**
4. Complete the survey.
5. When you are finished the survey, you will get a confirmation message
6. Once complete, your school will have the results immediately



FIREBIRD CORNER

SCHOOL HOURS

CLASSES START: 8:45

RECESS: 10:10 - 10:25

LUNCH RECESS: 11:50 - 12:20

LUNCH BREAK: 12:20 - 12:42

CLASSES END: 2:45

OFFICE HOURS

8:00 AM - 4:00 PM



VISITORS TO THE SCHOOL

The main doors to the school remain unlocked during office hours from 8:00 – 3:15. Visitors are **required to check into the office** when entering the building. This is for everyone's safety. Thanks for your cooperation!



PARKING/TRAFFIC AT MITCHELL

This is a reminder to remain courteous and respectful in our parking lot.

Help keep our students safe by using the drop off zone for picking up and dropping off students only. Respect the 10km/h speed limit. Do not leave your car unattended in the drop-off zone or roundabout; if you need to come into the school, please park in a designated parking space at the west end of the school. Also, a reminder that there are no left turns permitted before and after school when leaving our parking lot. Thanks for your cooperation!



IN CASE OF ABSENCE OR LATE ARRIVAL

Please inform the school by telephone when your child will be late or absent due to illness or an appointment, etc.

Our Early Warning line - **604-668-6229** - is available 24 hours a day for parents to leave a message. Please clearly state your child's first and last name, division and reason for absence. If no prior notice of absence is received, we will call home to determine the reason for the absence. Students arriving after 8:45 a.m. are required to enter through the main doors and check-in at the office before going to class.



HOW WE LEARN AND WORK TOGETHER

The Board of Education recognizes its obligation to provide all members of our school district community with a positive climate and a safe, healthy environment.

As we learn and work together, we will...

- 1 Show respect for the diversity of the members of our school and district community.**
- 2 Behave in a safe, considerate and courteous manner.**
- 3 Not threaten, harass, intimidate or assault, in any way, any person within our school district community, through physical violence, print or electronic media.**
- 4 Not be in possession of weapons, dangerous articles, alcohol or illegal drugs while in school or work.**
- 5 Show respect and pride in our school district buildings and equipment through care and appropriate use of school district property.**
- 6 Respect the non smoking environment of our schools and school district facilities.**

Our expectations for how we learn and work together shall apply to everyone in our schools and at school functions.



The complete code of conduct
is available online at:

sd38.bc.ca/codeofconduct



SCAN FOR
INFORMATION
AND REGISTRATION

FEBRUARY
7
SATURDAY

CANADIAN
PARENTS
FOR FRENCH
BRITISH COLUMBIA
& YUKON

RICHMOND CHAPTER

FRENCH CREPE

Workshop

SESSIONS START AT 10 AM, 11 AM & 12 PM

CREPE COOKING CLASS IN FRENCH
OPEN TO ALL STUDENTS & FAMILIES | REGISTRATION MANDATORY

ÉCOLE DES NAVIGATEURS 8580 Kilgour Place, Richmond, BC

QUESTIONS? Email cpfrichmond@gmail.com

MITCHELL ELEMENTARY SCHOOL

FEBRUARY 2026

HOT LUNCHES

DATE RESTAURANT

Mon, February 2nd	Sushi Lovers
Tue, February 3rd	HellCrust Pizza
Fri, February 6th	Premier Central Kitchen
Mon, February 9th	Olive Pasta
Tue, February 10th	Pizza Hut
Thu, February 12th	Subway
Tue, February 17th	Fusion Feast Pizza
Fri, February 20th	Fukuroku
Mon, February 23rd	Olive Pasta
Tue, February 24th	Freshslice Pizza
Fri, February 27th	Fusion Feast

REMINDERS:

ORDERS ARE DUE 1 WEEK PRIOR TO HOT LUNCH DATE
WWW.MUNCHALUNCH.COM/SCHOOLS/MITCHELL